



UNIVERSITETI “KADRI ZEKA” UNIVERSITY

Zija Shemsiu, 60000, Gjilan, Kosovë
www.uni-gjilan.net tel: 0280-390-112

SYLLABUS

Course: Academic writing

Basic information of the course			
Academic unit:	FAS		
Course Title:	Academic writing		
Level:	Bachelor		
Program:	Mathematic Education		
Course status:	Obligatory		
Academic year:	2019/2020		
Year of study:	Year II, Semester I		
Number of hours per week:	3+2		
Credits – ECTS:	7 ECTS		
Timer / Location:			
Professor of subject:	Prof. Ass. Dr.		
Contact details:			
Description, Objectives and expected results			
Course description:	The content of <i>Algebra I</i> includes: Understanding the group; Isomorphism between groups; Group decomposition in relation to subgroups; Rings; Fields; Ideals; Polynomials with a variable; Polynomial rings with a variable; Polynomials; the roots of the polynomial; polynomials over the field of complex numbers; Variable polynomials.		
Objectives of the course:	<i>Algebra I</i> aims at integrating professional training in the field of mathematics education of bachelor studies. The course objectives are for the student to start with basic knowledge in the Algebra field. Another challenge is to develop students' abilities and skills to succeed in solving concrete problems in the field of mathematics whenever the need for Algebra implementation is required.		
Expected learning outcomes:	After successful completion of the course <i>Algebra I</i> , students will be able to: <ul style="list-style-type: none"> • Recognize and understand the group definition, isomorphism between groups, and implement this knowledge by solving various problems. • Recognize and understand the concept of ring and ideal. • Recognize and understand polynomials and their properties. 		
Student contribution			
Activity	Hours	Day / Week	Total
Lectures	2	15	30
Theoretical exercises / laboratory	1	15	15
Contacts with teacher / consultations	1	15	15

Colloquiums, seminars	2	10	20										
Homework	1	10	10										
Self-learning time student (at the library or at home)	1	10	10										
Final preparation for the exam	2	5	10										
Time spent on assessment (tests, final exam)	1	5	5										
Projects, seminars, presentations, etc.	2	5	10										
Total			125										
125:25≈5 ECTS.													
Teaching methodology and assessment methods													
Teaching methodology:	Regular lessons, lectures, consultations, discussions, individual independent work, term papers (homework), presentations.												
Methods of assessment:	<p>The exam consists of a written part and the oral part. The assessment is based on the following activities: Participation and engagement in hours (10%) (Koll.) Test 1-10% (written examination) (Koll.) Test 2-15% (written examination) Seminar papers (individual independent work) - 15% Final exam: 50% (for those who do not pass kollokfiumet). Points Score</p> <table> <tr> <td>91-100</td> <td>10</td> </tr> <tr> <td>81-90</td> <td>9</td> </tr> <tr> <td>71-80</td> <td>8</td> </tr> <tr> <td>61-70</td> <td>7</td> </tr> <tr> <td>51-60</td> <td>6</td> </tr> </table>			91-100	10	81-90	9	71-80	8	61-70	7	51-60	6
91-100	10												
81-90	9												
71-80	8												
61-70	7												
51-60	6												
Literature													
Base literature:	<ul style="list-style-type: none"> ➤ Eko, Umberto, Si të bëhet një punim diplome, “Dituria”, Tiranë, 1997. ➤ Gjovalin Shkurtaj, Si të shkruajmë shqip, Toena, Tiranë, 2008. ➤ Lewis, Jill, Studimi akademik, Tiranë, 2005. ➤ Memushaj, Rami, Shqipja standarde, “Toena”, Tiranë, 2004. ➤ McMillan, Kathlen – Jonathan Weyers, Ese dhe detyra univeristare, CDE, Tiranë, 2010. ➤ Drejtshkrimi i gjuhës shqipe, “Rilindja”, Prishtinë, 1975. 												
Designed teaching plan:													
Week	The lecture to be held												
<i>I - week :</i>	Knowledge of subject description, methods, assessment, resources and literature. What is academic writing?												
<i>II - week :</i>	Basic notions: language; writing; critical reading; academic writing; spelling, directing												
<i>III - week :</i>	Writing as a form of communication. The process of writing Writing Stages: Planning, Writing, Reviewing												
<i>IV - week :</i>	Critical writing elements: clarity; meaning; adaptability; logic; eloquence, language, style												
<i>V - week :</i>	The essay and the scientific work. Types of essay (essays by form, essays by typology). Types of research work (seminar, diploma, master's degree, doctorate)												

<i>VI-week</i>	The first test: writing a thematic essay
<i>VII-week</i>	Use large font Using punctuation marks
<i>VIII-week</i>	Research process: topic selection; selection of literature and resource utilization
<i>IX-week</i>	Structure of an essay The language of an essay and the language of a scientific paper
<i>X-week</i>	The second test: a review for a book from the respective direction
<i>XI-week</i>	Structure of a research paper: entry; topic (breakdown into chapters), conclusion, sources and literature
<i>XII-week</i>	Quote (types, modes, format) Footnote (types, format)
<i>XIII-week</i>	Resources and literature (basic literature, auxiliary literature); bibliografia Technical aspects of a work
<i>XIV-week</i>	Review a paper Proofreading Correction Redaction
<i>XV-week</i>	Recapture the main issues of academic writing
Academic policies and rules of etiquette:	
<p>Regular attendance of students assessed with 10 points,</p> <ul style="list-style-type: none"> - Students are free to ask questions and active participation in all teaching activity. - They are not allowed cell phones, late arrival or departure from the class without reason. - Plagiarism and copying in exams are penalized under the statute and other regulations of the university. - The Code of conduct applies to both students and teachers. 	